

**MINUTES**  
**Program Review Committee**  
**January 30, 2019**  
**3:15pm to 4:45pm**  
**VL 216**

<b>Committee Member</b>	<b>Present</b>	<b>Absent</b>
Angela D'Amour	x	
Kenneth Kihlstrom	x	
Tatiana Nazarenko	x	
Edd Noell	x	
David Vander Laan	x	
Diane Ziliotto	x	
Manuela Long	x	

**Meeting start: 3:22pm**

**1. Prayer**

Ken Kihlstrom led us in prayer.

**2. Approval of PRC Minutes November 14, 2019**

Unanimous approval of November 14 minutes

**3. Records**

- A revised annual report for Education will be uploaded and evaluated
- The evaluation of the Music annual report is in process
- English report is still outstanding

**4. Annual Reports Update**

The committee was asked to nominate outstanding annual reports.

**5. Modern Languages External Reviewer**

The modern language team had a great meeting with Salvador Fernandez from Occidental College and is awaiting his report.

**6. Music Six-Year Report**

The music department responded to NASM's recommendations and will be hiring one more faculty.

## **7. Library External Reviewer**

We have had some interesting conversations with the external reviewer, Kevin Mulroy, about student engagement. He mentioned several initiatives that would be interesting for Westmont. Kevin brought forward fresh ideas, also about recruitment and retention and is open to contributing to many sections of the report.

## **8. Meeting with Dr. Anthony Siame**

Dr. Anthony Siame from Trinity Western will be shadowing our Associate Dean of faculty on February 20. Ken Kihlstrom has agreed to be a point of contact for the Program Committee.

## **9. Other Business**

Discussion of altering and improving the six-year report evaluation matrix and the report template.

**Meeting adjourned: 4:12pm**